



DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY ARMOR CENTER AND FORT KNOX
FORT KNOX KENTUCKY 40121-5000

Expires 2 October 2005

REPLY TO
ATTENTION OF:

ATZK-S (385)

2 October 2003

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters
Commanders, Fort Knox Partners in Excellence
Directors and Chiefs, Staff Offices/Departments, This Headquarters

SUBJECT: USAARMC Policy Memo No. 11-03 – Line of Duty and After Action Review

1. References.

- a. AR 385-10, The Army Safety Program; 29 Feb 00.
- b. AR 600-8-1, Army Casualty Operations/Assistance/Insurance, 20 Oct 94.

2. The majority of accident investigations identify human error as a factor in causing the accident. This indicates there is a need to evaluate accident circumstances against the standards and conduct follow-up investigations that determine whether misconduct or negligence was involved and, if so, to what degree.

3. This memorandum sets forth two requirements that take effect immediately.

a. A formal After Action Review (AAR) will be conducted on all accidents that result in an injury that causes 1 or more lost workdays or \$2,000 or more in damages. The AAR will be conducted at **Company/Troop** level and briefed to the **unit** commander and other unit leaders. A copy of the AAR with date of completion will be provided to the Armor Branch Safety Office, ATTN: ATZK-S.


b. A Line of Duty (LD) will be conducted on all accidental deaths, and injuries that result in 1 or more lost workdays, involving soldiers. The LD will be signed by a commander at Battalion, Squadron level and a copy **furnished** to the Office of the Adjutant General, ATTN: ATZK-AG.

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4. These requirements are to ensure personnel found at fault in an accident are held accountable and that standards are enforced and followed, and to protect the interest of the Government and the soldier concerned.

FOR THE COMMANDER:



ROBERT T. GAHAGAN
COL, GS
Chief of Staff

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DCG, USAARMC